



ST. FRANCIS CONVENT SCHOOL

G.T. Road, Kartarpur, District Jalandhar, Punjab - 144801

(Affiliated To C.I.S.C.E. New Delhi, Vide No. PU042)

Ph: 0181-2782832, E-mail: sfcsktp@yahoo.com

Circular No: SFCSK/23/002

1st March 2023

“The difference between a stumbling block and a stepping stone is how high you raise your foot”

Dear Parents and Children,

As we have emerged successful from yet another splendid year, it is an absolute delight to see our students blossoming into more enlightened, skilled and confident individuals, ever striving towards perfection.

I would like to welcome you to the new academic year 2023-24 at St. Francis Convent School, Kartarpur. As we step into new session, I wish renewed hope, joy of learning, new opportunities of exploration, reflection and growth.

During the academic year 2022-23, we could accomplish a lot of achievements, and all this was possible due to your faith in us, unflinching support and time to time feedback in complementing our endeavor. I am really grateful to all the parents, teachers and well-wishers for your valuable sustenance, co-operation and family spirit in the smooth running of this academic year.

As this academic year comes to an end, I would like to bring to your notice certain points regarding the completion of this year's work and preparations for the coming year.

Declaration of Result –

Sl.No.	Class	Date	Day	Time
1	LKG	3.03.2023	Friday	10.00am – 11.30am

The Report Cards of all the classes will be given to the parents only. Result once declared will be final and no further discussion will be entertained; those who have not obtained the pass marks as per the ICSE norms i.e., English (compulsory) and pass marks in four subjects will be advised to repeat the year.

New Academic Session

UKG Std	17.03.2023	8.30am to 2.00pm
---------	------------	------------------

Attendance is compulsory from the first day onwards (Classes LKG to X). All the students must come in Winter Uniform and they need not bring their school bag on the re-opening day but a diary or a copy. A special prayer service will be held to seek the blessings of the Almighty. **The school timing from 17th March, 2023 will be 8.30 a.m. to 2.00 p.m. for UKG – X standard.** Nursery Class begins on 3rd April, 2023 (8.30 am -10.30 am). Kindly plan your holidays accordingly so as to have our children to attend all working days with full sincerity.

Stationary: The parents are at liberty to purchase the text-books, note books and school uniform from any book vendor/ shops as per the list published from the school. The list of books is displayed on the school Notice Board as well as in the school website.

Transfer certificate: Those parents who wish to take the Transfer Certificate (T.C.) must apply for it before 10-03-2023 and they can collect the same on 20-03-2023 between 11.30 am to 12.30 am.

The Fee structure for the new session: April 2023 to March 2024 The following Fee structure is of the forth coming academic session.

<u>Particulars</u>	<u>Session 2023-2024</u>
Annual charges & Maintenance Fee (Class- UKG)	8505/-
Tuition Fee (per month)	1458/-
Smart Class (per month)	110/-

As per the Fee Schedule mentioned in the fee booklet you are requested to deposit the school fee at the Indian Overseas Bank, Kartarpur Branch or online via Edisapp from the month of **April. The fee booklet will be supplied to the parents on the first PTM and the date of the same will be informed later. The parents can have the option of the fee payment either quarterly or monthly.**

We solicit your contribution with the school instilling discipline, regularity in your child and helping us to groom the child to be a good citizen of society. Let us make this year a promising one for all. Dear parents, I would request you to see the sincere and good intentions behind every step we take for the overall development of your ward. Best wishes and God's blessings on our children to do well in the academic year 2023-24. I thank each and every one of you for your faith and trust you reposed in us. May God bless all!



Sr. Divya
Principal