

REGULATIONS

INDIAN SCHOOL CERTIFICATE EXAMINATION

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS (CISCE)

Origin

1. The Council for the Indian School Certificate Examinations (CISCE) was established in 1958 by the University of Cambridge Local Examinations Syndicate with the assistance of the Inter-State Board for Anglo-Indian Education. It is registered under the Societies Registration Act No. XXI of 1860.

Recognition

2. The Delhi Education Act, 1973, passed by Parliament, in Chapter I under *Definitions* Section 2 (s), recognises the Council for the Indian School Certificate Examinations as a body conducting public examinations.

Constituents

3. The Council for the Indian School Certificate Examinations has been so constituted as to secure suitable representation of: The Government of India, Governments responsible for affiliated schools in their State/Territories, the Inter-State Board for Anglo-Indian Education, the Association of Indian Universities, the Association of Heads of Anglo-Indian Schools, the Indian Public Schools' Conference, the Association of Schools for the Indian School Certificate (ASISC) Examination and members co-opted by the Executive Committee of the Council for the Indian School Certificate Examinations.

Administration

4. The Council for the Indian School Certificate Examinations is administered by an Executive Committee consisting of the Chairman and four members. The Chief Executive and Secretary of the Council for the Indian School Certificate Examinations is the ex-officio Secretary of the Committee.
5. The Chief Executive and Secretary acts as Secretary to the Council for the Indian School Certificate Examinations under the authority of the Chairman. Subject to the overall control of the Council for the Indian School Certificate

Examinations and the Executive Committee, the Chief Executive and Secretary exercises all powers of the Council for the Indian School Certificate Examinations related to the administration of the Examinations in accordance with the provisions of the Regulations and of other rules and procedures approved by the Council for the Indian School Certificate Examinations from time to time and for the time being in force.

Examinations

6. The Council for the Indian School Certificate Examinations conducts the Indian Certificate of Secondary Education, the Indian School Certificate and the Certificate of Vocational Education, Examinations.
7. There is a Committee on Examinations and Subject Committees for receiving suggestions, drawing up and revising syllabuses. The Council for the Indian School Certificate Examinations has its own teams of trained examiners, specialists and competent advisors.

INDIAN SCHOOL CERTIFICATE EXAMINATION

CHAPTER 1

A. Introduction

1. The **Indian School Certificate Examination** has been designed as an examination, through the medium of English, in accordance with the recommendations of the New Education Policy 1986, after a two-year course of studies beyond the *Indian Certificate of Secondary Education* (Class X) Examination or its equivalent.
2. Private candidates are not permitted to appear for the examination.

B. Academic Year

The beginning of the academic year in Schools affiliated to the CISCE shall be from the middle of March and the first week of June each year. However, the Hill schools may begin the academic year from February each year.

C. Conditions of eligibility for admission to Class XI

1. Candidates who have been awarded Pass Certificates in the Indian Certificate of Secondary Education Examination with passes in five subjects including English are eligible to be admitted for preparation in courses of study leading to the Indian School Certificate Examination.
- 2.(a) The eligibility of candidates who have been awarded Pass Certificates in an equivalent examination conducted by another Examining Board will be decided by the Chief Executive and Secretary of CISCE. The conditions of eligibility are as follows:
 - i. The candidate must have been awarded a Pass Certificate in accordance with the requirements of the Board at an equivalent examination.
 - ii. In addition, the candidate must have obtained pass marks in accordance with the Regulations of the Board in English and four other written subjects.
- (b) Heads of Schools may **ADMIT PROVISIONALLY** in Class XI, a candidate who has been thus awarded a Pass Certificate by another Examining Board. On granting provisional admission, they must submit online to the CISCE immediately, certified true copies of the Statement of Marks issued to the candidate by the Examining Board.

CISCE will inform the school about the eligibility status of the candidate online.

D. Conditions of Entry

1. Entry to the Indian School Certificate Examination in the case of eligible candidates who are being entered for the first time is restricted to candidates with a minimum of 75% attendance of the working days during *each year* of the two-year course at School(s) affiliated to CISCE and registered for the Indian School Certificate Examination. The last

date of computing attendance at Schools is **January 31**, of each of the two-year course.

Candidates can be entered only by the school they are attending, and, in this respect, the decision of the Head of the School is final.

2. Candidates who are entered as School candidates in accordance with (1) above, and who were *not awarded Pass Certificates* may be admitted to Class XII by August 31, under intimation to CISCE, at an affiliated and registered school, prior to the year of the examination, provided such a candidate fulfils all other conditions as per the Regulations.
3. Candidates entered as School candidates in accordance with points 1 or 2 stated above and who are *not awarded Pass Certificates* will be permitted to re-appear for the examination without further attendance at an affiliated and registered school only once in the year following their failure but not thereafter.

Such candidates can be entered online for the examination by the Heads of those Schools from where these candidates had appeared for the examination in the previous year and were not awarded a Pass Certificate.
4. Candidates who have been awarded Pass Certificates will be permitted to enter for a *Supplementary Pass Certificate* in any/all of the subjects offered for the ISC examinations earlier by the candidates (provided that the subjects under consideration are still being offered for the examination in the year in which the candidates wish to enter), without further attendance at an affiliated and registered school OR after studying an additional subject(s) for two years. Such candidates can be entered for the examination online through the Heads of Schools from which the candidates appeared originally for the ISC examination in the current syllabus of the year in which the Examination is being taken.

5. Candidates entered as School candidates in accordance with the points 2, 3 or 4 as stated above and have offered subject(s) that have a Theory and Practical component, will be required to appear for both the Examination components.

6. Candidates who were not awarded Pass Certificates *may* appear for the **Improvement Examination** in subject(s) (maximum two subjects) in which they have not secured the Pass Mark i.e., 35%. For further details refer to Chapter V on page 11.
7. There is no age limit for candidates taking the examination.

E. Minimum Attendance Requirement

Candidates whose attendance is below 75% of the working days are ordinarily *not* eligible to sit for the examination. However, the Chief Executive and Secretary has the authority to condone the shortage of attendance in the case of candidates whose minimum attendance is not less than 60% of the working days in each year of the two-year course. This is inclusive of absence due to illness and other special circumstances. Heads of Schools may represent, to the Chief Executive and Secretary, cases of candidates who deserve special consideration for condonation of shortage of attendance in Class XI and / or XII, provided that the attendance of such candidates is not less than 60% of the working days, during each year of the two-year course.

Further, the Chief Executive and Secretary may condone the shortage of attendance in the case of candidates whose minimum attendance is below 60% in exceptional cases i.e.:

- (i) on Psychological / Medical Grounds such as serious illnesses requiring long period of treatment / hospitalisation.
- (ii) authorised participation in sports at State or National level organised by recognised Sports Authorities.
- (iii) other unforeseen and special circumstances.

The Chief Executive and Secretary would subsequently report the matter to the Executive Committee of CISCE.

The last date for computing attendance at school is January 31st, of each of the two years.

F. Withdrawal of Candidates

Candidates may be withdrawn at any time prior to the commencement of the examination, provided, once the entries have **been acknowledged as accepted by CISCE's office**, Heads of Schools may only withdraw candidates:

- (a) on account of illness of the candidates, duly certified by a registered medical practitioner;

OR

- (b) at the express written request of the parents/legal guardians of the candidates.

G. Syllabuses

It is mandatory for the Heads of Schools to ensure that all candidates registered for the Examination download from CISCE's website www.cisce.org a copy of the Regulations and Syllabuses for the year of the Examination in which they are appearing, for their reference.

H. Scope of Selected Syllabuses

The scope of selected syllabuses of the Indian School Certificate Examination is included in the document "Regulations and Syllabuses".

I. Disqualification

- (i) If any of the Regulations made herein and for the conduct of the examination is not adhered to, the candidate or candidates concerned may be disqualified.
- (ii) In no case, the Heads of affiliated schools shall detain *eligible* candidates who meet the pass criteria and have the required attendance from appearing at the ISC Examination.
- (iii) No affiliated school shall endeavour to present candidates who are not on its roll nor will it present candidates of its unaffiliated branch/school to any of CISCE's examinations.
- (iv) If CISCE has reasons to believe that an affiliated school is not following the Regulations mentioned above, CISCE shall take necessary action against it as per the Rules & Regulations.

CHAPTER II

A. Subjects of Examination

Part I - External Examination

	COMPULSORY SUBJECT
1	English
	ELECTIVE SUBJECT
2	Physics
3	Chemistry
4	Biology
5	Mathematics
6	Physical Education
7	Computer
8	Accountancy
9	Business Studies
10	Economics
11	SUPW

Part II - Internal Examination

- (i) **Class XI Examination:** For selected subjects Question Papers for the Class XI Final Examination will be provided by CISCE. CISCE will also set the timetable for the conduct of Class XI Final Examination in these selected subjects.
- (ii) It will be the responsibility of the Head of the School to ensure promotion from Class XI to Class XII on the basis of the cumulative achievement level of the candidate throughout the academic year in the subjects the candidate has been registered for. For promotions, a candidate is required to have obtained at least 35% marks in four subjects (severally) including English on the cumulative average and a minimum attendance of 75% of the working days. No other criteria will be used for promotion from Class XI to Class XII.

Transfer Certificate should not be issued with 'Promoted to Class XII' if the student has not met the required promotion criteria.

- (iii) **Socially Useful Productive Work and Community Service (SUPW) (Compulsory)**

The assessment in "Socially Useful Productive Work and Community Service" will be made by the School and the result will count towards the award of the Certificate. The School will be required to follow the instructions sent by CISCE in the matter of keeping records of the work and the assessment of each candidate in "Socially Useful Productive Work and Community Service".

B. Choice of Subjects

All candidates for the Examination must enter for **English** (compulsory), with **three, four or five** elective subjects.

Note:

1. A candidate may not enter for more than **six** subjects including the compulsory subject English.
2. Candidates will not be permitted to change their subjects(s) after **September 15** of the year in which they have been registered in Class XI.
3. Candidates shall not offer a subject in Class XII which they have not studied in Class XI.
4. Certain subjects have practical papers. Candidates offering such subjects must also take the practical examination; otherwise, the subject in question will be considered incomplete.

C. Awards and Conditions for Awards

1. PASS CERTIFICATES will be awarded to candidates who at the ISC Examination attain the pass standard in *four or more* subjects which must include the subject English and have attained a pass grade in SUPW and Community Service as examined/assessed internally by the School.

Provided that no candidate, except as otherwise exempted by CISCE, shall be awarded a Pass Certificate unless in addition to fulfilling the conditions above the candidate has attained a pass grade in SUPW and Community Service as examined/ assessed internally by the School.

2. SUPPLEMENTARY PASS CERTIFICATES will be awarded to candidates who have obtained PASS CERTIFICATES and who appear in a subsequent examination and attain the pass standard in *one or more* subjects.
3. STATEMENT OF MARKS will be issued to all candidates who appear for the examination.

The pass mark for each subject is 35%.